

# Bay Area Rapid Transit

# Invites applications for



# **Chief Safety Officer**

**System Safety Department** 

\$109,142.32 — \$169,171.44/annually DOQ

Post Date: May 30, 2012

Close Date: Open Until Filled

www.bart.gov/jobs

**An Equal Opportunity Employer - BART** is an equal opportunity employer. Women, minorities, and persons with disabilities are encouraged to apply.



#### BENEFITS

BART offers one of the most comprehensive compensation and benefits programs you will find anywhere. We pay at rates that are strongly competitive in the labor market, and complement our pay program with an outstanding benefits package. Benefits include:

#### Retirement Programs

BART's pension plan is through the California Public Employees' Retirement System (CalPERS), and provides for a 2% @ 55 formula. BART reimburses employees for 100% of the employee contribution. Reciprocity with other public retirement systems is available.

Deferred Compensation Plan (IRC 457) is offered.

BART does not contribute to Social Security. However, Medicare contributions are made. Also, in lieu of Social Security, BART contributes a maximum of \$1868.65 towards a Money Purchase Pension Plan (IRC 401a)

#### Medical Benefits

Choice of HMO & PPO through CalPERS with a current monthly premium of \$89.55. You pay nothing extra for dependents.

#### Dental Benefits

Principal Financial Group. \$2,000 per person per calendar year with no deductible. \$2,000 limit can be shared with other family members. Orthodontia—lifetime max of \$3,500 (not part of family bank).

#### Vision Benefits

Vision Service Plan (VSP). Standard and enhanced plans available.

## THE DISTRICT

#### SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

A job at the San Francisco Bay Area Rapid Transit District (BART) offers the satisfaction of providing an invaluable public service, while accomplishing your own career goals, earning highly competitive pay, and enjoying an unparalleled benefits program. BART, one of America's premier heavy rail public transit systems, has over 3,100 employees and an operating budget in excess of \$600 million annually. Head-quartered in the heart of downtown Oakland, California, BART has a service area covering the 4 county area of San Francisco, San Mateo, Alameda and Contra Costa, a total population of over 4 million people. BART's current fleet of 669 railcars allows it to achieve an average weekday ridership of over 350,000 passengers throughout its 44 stations. BART, a wonderful career opportunity.

### THE POSITION

#### **CHIEF SAFETY OFFICER**

The System Safety Department invites applications for the position of Chief Safety Officer. The Chief Safety Officer is responsible for planning, directing, managing and overseeing the activities and operations of the System Safety Department. Additionally, this position will coordinate assigned activities with other departments and outside agencies, and provide highly responsible and complex administrative support to the Executive Manager, Transit System Compliance.

This Chief Safety Officer assumes full management responsibility for all activities throughout the District related to the development, implementation, audit, inspection and analysis of safety programs and issues for all departmental services and activities including compliance with safety regulations and investigation of employee and patron accidents and District preparations for emergency and disaster responses.

# THE IDEAL CANDIDATE

The successful candidate will bring strong experience in the discipline of managing and delivering a full system safety program; will be comfortable with proactively addressing safety issues within a public and/or transit agency, and will demonstrate expertise in responding to and resolving sensitive community and organizational issues.

#### BENEFITS (cont'd

#### Vacation

Three weeks of paid vacation after one year of service. Four weeks after five years of service. Five weeks after 15 years of service. Six weeks after 19 years of service.

#### Holidays

Nine paid statutory holidays per year <u>Five floating</u> holidays per year

Vacation and holiday hours can be carried over, bought back or banked for use upon eligible termination

#### Sick Leave

Twelve days per year

#### ■ Life Insurance

Up to four times annual base salary. The District provides coverage in the amount of two times base salary. Additional coverage equal to two times base salary may be purchased.

#### Disability Benefits

Long and short-term disability benefits are provided at no cost to employees.

#### Other Benefits

Assault Insurance
Bereavement Leave
Credit Union Membership
Education Assistance
Employee Assistance & Counseling
Jury and Witness Duty
Military Leave
Survivor Benefits
Travel Accident Insurance
Flexible Spending Plan
Free BART Transportation





# **ESSENTIAL JOB FUNCTIONS**

#### DUTIES MAY INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

- 1. Manages the development and implementation of departmental goals, objectives, policies and priorities for each assigned service area; establishes, within District policy, appropriate service and staffing levels; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; allocates resources accordingly.
- 2. Plans, directs and coordinates, through subordinate level staff, the System Safety Department's work plan; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures; meets with key staff to identify and resolve problems.
- 3. Assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs and implements changes.
- 4. Responds to urgent operational problems as necessary; ensures application of satisfactory solutions to operational problems and manages accident investigations; ensures proper accident investigation procedures are followed; reviews and approves accident reports.
- 5. Monitors developments and legislation related to assigned areas of responsibility; evaluates impact upon District operations; recommends and implements policy and procedural improvements.
- 6. Oversees and participates in the development and administration of the department budget; approves the forecast of funds needed for staffing, equipment, materials and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary.
- 7. Explains, justifies and defends departmental programs, policies and activities; negotiates and resolves sensitive and controversial issues.

#### **HOW TO APPLY**

External applicants may only apply online, at www.bart.gov/jobs. Applicants needing assistance with the online application process may receive additional information by calling (510) 464-6112.

All applicants are asked to complete the application in full, indicating dates of employment, all positions held, hours worked, and a full description of duties. On line applicants are invited to electronically attach a resume to the application form to provide supplemental information, but should not consider the resume a substitute for the application form itself.

Applications must be complete by the closing date and time listed on the job announcement.

#### **SELECTION PROCESS**

Applications will be screened to assure that minimum qualifications are met. Those applicants who meet minimum qualifications will then be referred to the hiring department for the completion of further selection processes.

The selection process for this position may include a skills/performance demonstration, a written examination, and/or an individual or panel interview.

The successful candidate must have an employment history demonstrating reliability and dependability; provide copies of certificates, diplomas or other documents as required by law, including those establishing his/her right to work in the U. S.; pass a pre-employment medical examination which includes a drug and alcohol screen, and which is specific to the essential job functions and requirements. Pre-employment processing will also include a background check. (Does not apply to current full-time District employees unless specific job requires additional evaluations)



# **BAY AREA RAPID TRANSIT**

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